

GUIDELINES & APPLICATION FORM

**FoS Research Fellow Society Professional Development Grant**

|  |  |
| --- | --- |
|  |  |
|  |  |
|  |  |

GUIDELINES

Application Submission Date

Applications are accepted until 16th of September 2022, or until funding runs out. Funding received from this grant needs to be invoiced **BEFORE 30th November 2022** with earlier invoicing encouraged. Please only apply if this invoice deadline is realistic with respect to your professional development plans.

Purpose

The purpose of the FoS Research Fellow Society professional development grant is to provide Research Fellows and Senior Research Fellows the opportunity to develop, expand, or improve their skills in specialised areas (e.g. programming languages, bioinformatics, writing support, synchrotron, flow cytometry, etc). The fund will provide up to $800 for costs associated with participation in these development areas.

Process for Allocation of Funding

* One application per PI is allowed per year.
* A maximum of $800 is available per applicant. However, only two projects can be supported up to the level of $800 while up to five projects can be supported at the level of $500. Partial funding may be awarded depending on the number and quality of applicants.
* We envisage being able to support up to seven applications per year.
* A sub-committee of the Faculty of Science Research Fellow Society executive committee will assess the proposals against the criteria below.

The funds need to be spent by 30th November 2022.

Criteria

The sub-committee will favour applications that can demonstrate a high likelihood of:

* scientific merit of the development area
* specific benefits to the applicant associated with participation
* limited financial assistance for participation in the professional development area

Who can apply

* Fixed term academic staff appointed as a Research Fellow and Senior Research Fellow in the Faculty of Science.
* If there is any uncertainty about a PI’s eligibility to apply to this fund the sub-committee will decide.

Operational

* The funds have to be spent by 30th November 2022, there are no extensions.

Please enclose with your application

* A copy of the workshop/training registration form

Application Form

|  |  |  |  |
| --- | --- | --- | --- |
| **Full name:** |  | **Staff ID number:** |  |
| **UPI:** |  | **Email:** |  |
| **Contract end date:** |  |
| **Phone number:** |  | **School:** |  |

|  |
| --- |
| **Course/Training/Professional development details incl. program and dates (1/2 page maximum):** |
|  |

|  |
| --- |
| **Details of participation and how this will assist your research and/or career (1/2 page maximum):** |
|  |

|  |
| --- |
| **Budget:** |
|  |

|  |
| --- |
| **Other funding (if applicable):** |
|  |

|  |
| --- |
| **All applications must be submitted to** **fos-res-fellows@auckland.ac.nz** |
| **For advice on this fund, please contact****fos-res-fellows@auckland.ac.nz** |