

GUIDELINES & APPLICATION FORM

**FoS Research Fellow Society Publishing Grant**

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GUIDELINES

Application Submission Date

Applications are accepted until 30th October 2022, or until funding runs out. Funding received from this grant needs to be invoiced **BEFORE 30th November 2022** with earlier invoicing encouraged to ensure everyone has access to funds and those unspent can be reallocated before the end of the financial year. Please only apply if this invoice deadline is realistic with respect to your manuscript.

Purpose

The purpose of the FoS Research Fellow Society publishing grant is to assist with costs associated with publishing manuscripts in scientific journals. These awards can be used for the publication of manuscripts that have been recently accepted or require minor revisions for acceptance or just published. The fund will provide up to $1,000 for publication costs. Prior to submitting your application, please consult this guide which contains a list of journals with which the University of Auckland has open access agreements: <https://research-hub.auckland.ac.nz/article/open-access-publishing-agreements>

Process for Allocation of Funding

* One application per PI is allowed per year.
* A maximum of $1,000 is available per applicant.
* A sub-committee of the Faculty of Science Research Fellow Society executive committee will assess the proposals against the criteria below.

The funds need to be spent by 30th November 2022.

Criteria

The sub-committee will favour applications that can demonstrate a high likelihood of:

* scientific merit of the manuscript
* specific benefits to the applicant associated with publishing
* limited financial assistance for publishing purposes

Who can apply

* Fixed term academic staff appointed as a Research Fellow or Senior Research Fellow in the Faculty of Science.
* The applicant must be a major contributing author (usually either the first or last author) of the manuscript.
* If there is any uncertainty about a PI’s eligibility to apply to this fund the sub-committee will decide.

Operational

* The publishing grant must only be used for the publication of the submitted and approved manuscript or reimbursement of manuscripts that have been published within 2 months.
* The funds have to be spent by 30th November 2022, there are no extensions.

Application Form

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| **Full name:** |  | **Staff ID number:** |  |
| **UPI:** |  | **Email:** |  |
| **Contract end date:** |  |
| **Phone number:** |  | **School:** |  |

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| **Intended journal for publication:** |  |
| **Amount requested:** |  |

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| **Current submission status of manuscript: *(select one)*** | | |
| **Published**  **Date of publication:** | **Accepted with minor revisions** | **Accepted** |

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| **Title and abstract of manuscript including author names (1/2 page maximum):** |
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| **Justification for and the importance of publishing it in the intended journal (1/2 page maximum):** |
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| **A list of your previous publications (1 page maximum):** |
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| **All applications must be submitted to**  **fos-res-fellows@auckland.ac.nz** |
| **For advice on this fund, please contact**  **fos-res-fellows@auckland.ac.nz** |